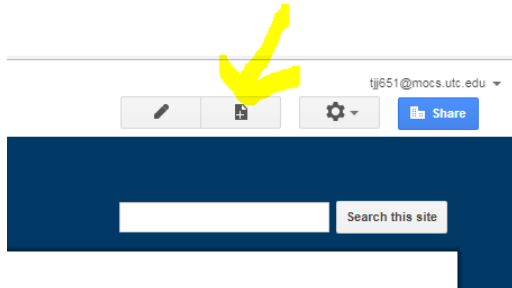
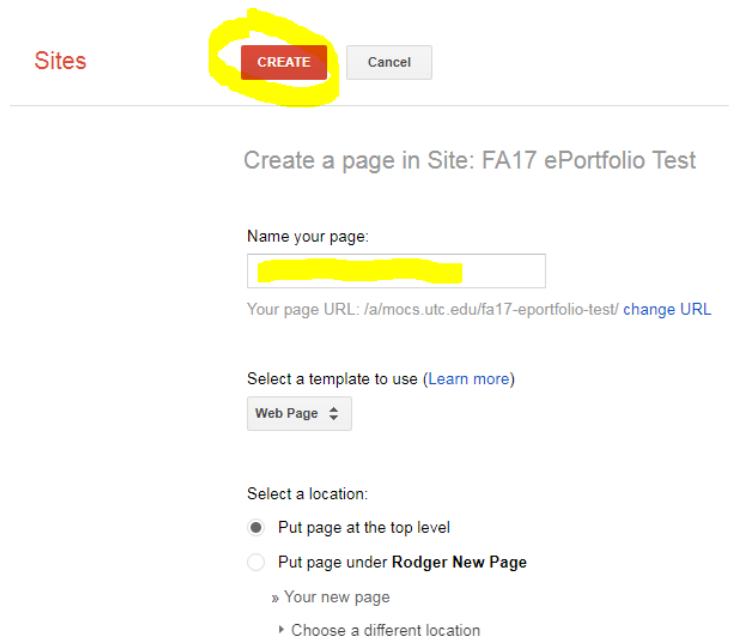


Adding Items to DNP ePortfolio using Google CLASSIC SITES

1. Click on “plus page” icon at top right.



2. Name the page with appropriate class name (e.g. N7999). Leave location as “put page at top level.” Click CREATE button at top left.



Sites

CREATE Cancel

Create a page in Site: FA17 ePortfolio Test

Name your page:

Your page URL: /a/mocs.utc.edu/fa17-eportfolio-test/ [change URL](#)

Select a template to use ([Learn more](#))

Web Page ▾

Select a location:

☒ Put page at the top level

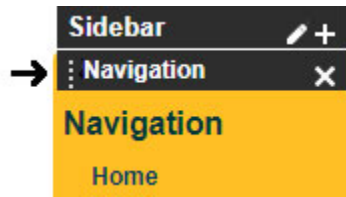
☐ Put page under **Rodger New Page**

» Your new page

▸ Choose a different location

3. Click SAVE button at top right.
4. To add to navigation menu on left, click the “gear” icon at top right and select EDIT SITE LAYOUT from the option menu.

5. In the main menu on the left, click the vertical dots next to “Navigation.”



6. In the “Configure Navigation” window, click “ADD PAGE” and select the page you just created.

You can use the arrows on the right to move the new item up, down, or to indent in the navigation menu.

