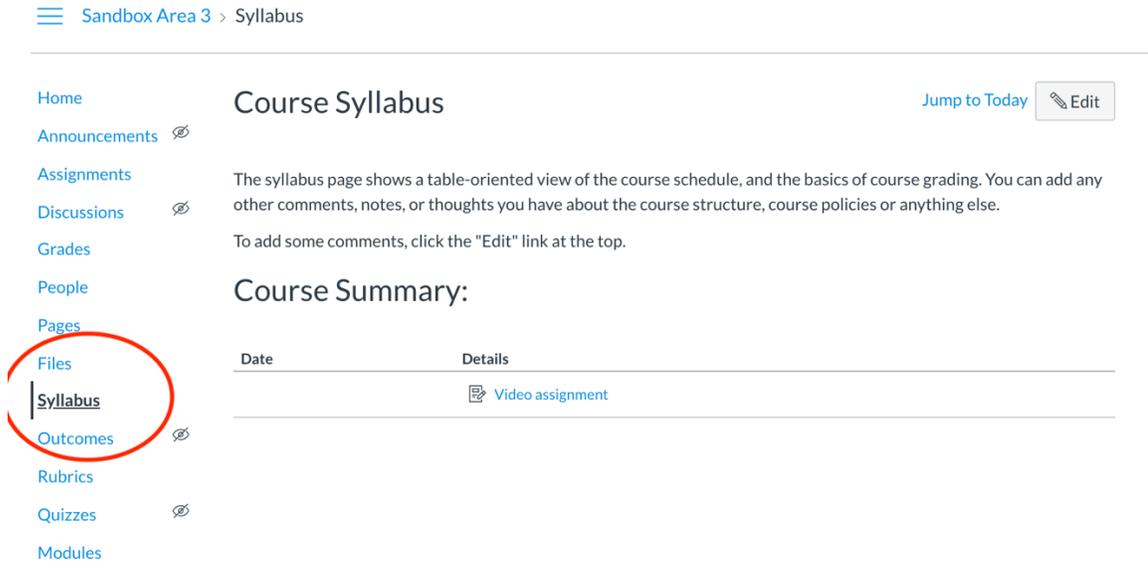


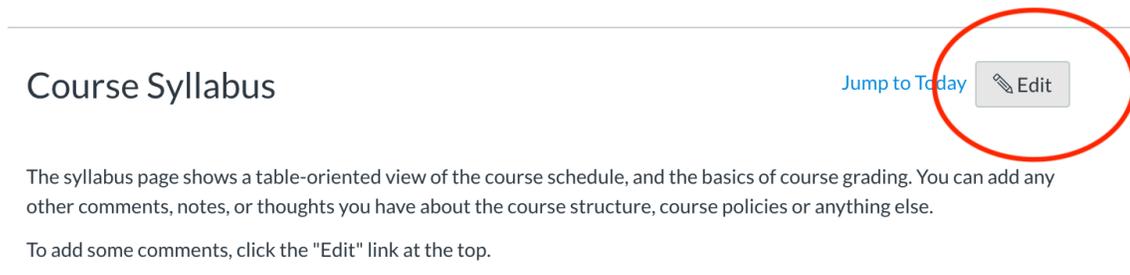
Instructions to add a syllabus to your Canvas course

1. Click on the **Syllabus** link on the course navigation menu in your course.



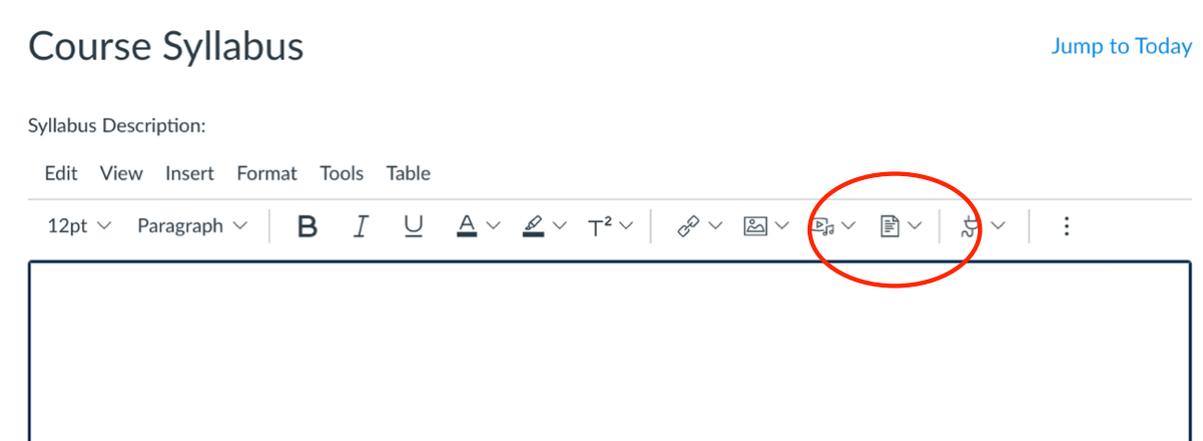
Screenshot of the Canvas course navigation menu. The 'Syllabus' link is highlighted with a red circle. The menu includes: Home, Announcements, Assignments, Discussions, Grades, People, Pages, Files, **Syllabus**, Outcomes, Rubrics, Quizzes, and Modules. The main content area shows 'Course Syllabus' with a 'Jump to Today' link and an 'Edit' button. Below this is a 'Course Summary' table with columns for 'Date' and 'Details'. A row in the table shows a 'Video assignment'.

2. Click on the **Edit** button in the upper right of the screen.



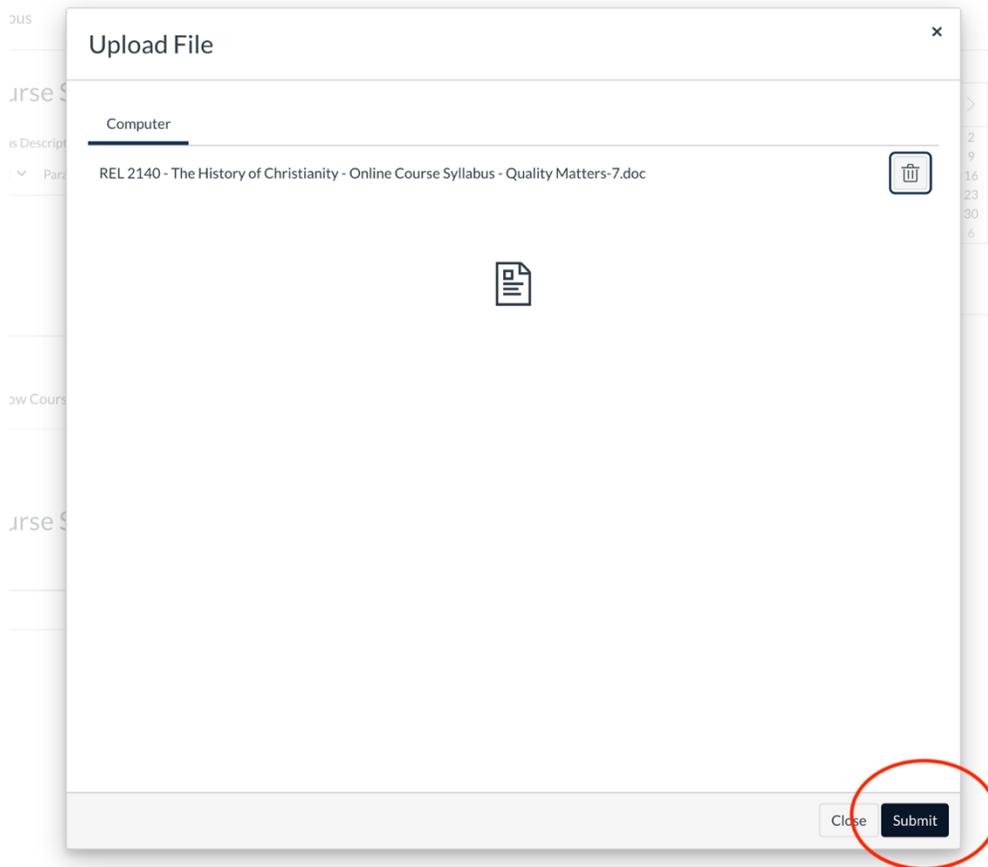
Screenshot of the Canvas 'Course Syllabus' page. The 'Edit' button is highlighted with a red circle. The page title is 'Course Syllabus' and it includes a 'Jump to Today' link. The main text describes the syllabus page and provides instructions on how to add comments. The 'Edit' button is located in the upper right corner.

3. Click on the **document icon** in the toolbar above the text box.



Screenshot of the Canvas 'Course Syllabus' page in edit mode. The 'document icon' in the toolbar is highlighted with a red circle. The page title is 'Course Syllabus' and it includes a 'Jump to Today' link. The main text is 'Syllabus Description:'. The toolbar includes options for font size (12pt), paragraph style (Paragraph), bold (B), italic (I), underline (U), text color (A), background color, text color, link, image, list, and a document icon. The document icon is highlighted with a red circle.

6. Click the **Submit** button in the lower right of the window.



7. Click **Update syllabus**.

