UNIVERSITY OF CHATTANOOGA FOUNDATION, INC.
COMPUTER LOAN APPLICATION

Name: ___________________________________ Phone/ext.#_____________________

Department: ___________________________ Acct. #__________________________

Please check the appropriate description of your position at UTC:

_____ TENURED FACULTY - having completed one year of service.

_____ TENURE TRACK FACULTY - having completed one year of service.

_____ STAFF - in an approved regular position having completed two years of service.

Vendor: ____________________________________________

Brand Name: _______________________________________

Model: ____________________________________________

Estimated Cost

Peripherals:

Printer: ___________________________________________

Other: _____________________________________________

How much money do you want to borrow? __________________

(Note: Loans cover up to 90% of the total cost based on dated invoice. Minimum loan amount is $500 payable in 6 months; maximum loan amount is $1,500, payable in 18 months (may be paid in less than 18 months if preferred.) For second and subsequent loans, the total of any outstanding loans, plus new loan, cannot exceed $1,500. Loans must be for at least $500.)

Do you currently have a loan under the U.C. Foundation Computer Purchase Loan Program? __________ Yes __________ No

Signature: ___________________________ Date ___________________

Please send this document to Dept. 6806 Attn: Eve Cartee or scan and email to Eve-Cartee@utc.edu

NOTE: Purchase of microcomputer prior to receipt of approval is made at the employee’s risk.