Fill in the sections of this form identifying all activities to be undertaken during the year being evaluated to accomplish your individual objectives in the four performance areas. Enter the percent of effort for each area in the parenthesis.

1. **Departmental Administration** (Click here to enter text, %)

1.1
2. Teaching and Advisement (Click here to enter text. %)

2.1
3. Research, Scholarship, and Creative Activities (Click here to enter text, %)

3.1
4. Professional Service (Click here to enter text %)

4.1
Overall Dean Comments ____________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

Overall EDO rating range should routine responsibilities and objectives be met:

___ Meets Expectations for Rank and Position

___ Needs Improvement for Rank and Position

___ Unsatisfactory for Rank and Position

__________________________________________  ________________________________
Signature of Department Head              Date                           Signature of Dean          Date