

NEH Summer Stipends Program Internal Competition Guidelines

The Summer Stipends program is an individual fellowship that provides stipends of \$6,000 to support two consecutive, uninterrupted months of full-time study or research in the humanities beginning in May 2022. The stipends are awarded to individual scholars, not to UTC.

You do not have to be tenured or tenure-track to apply.

The full solicitation, including a list of allowable and unallowable activities, and webinar information are available at <https://www.neh.gov/grants/research/summer-stipends>.

Internal Competition – *required for tenure-track faculty only*

Each institution may only nominate two tenured or tenure-track individuals, so UTC has instituted an internal competition to identify the two most qualified proposals. If you are tenured or tenure-track and are interested in applying, please follow the steps below.

Note: Non-tenure track faculty are not required to receive a nomination from an institution and may submit their applications to NEH without being nominated. However, individuals with adjunct and lecturer appointments who plan to apply and would like to receive feedback from the review panel are encouraged to submit a pre-proposal following Steps 1 and 2.

STEP 1 - Notice of Intent. Please email ashley-ledford@utc.edu by **April 30, 2021** to state your intention to apply this round so that we can prepare an appropriate review panel. Please indicate whether you are tenured/tenure-track or non-tenure track.

STEP 2 - Pre-proposal Submission by June 1, 2021. To be included in the internal competition, you must submit the following application components:

- 3-page narrative
- 1-page bibliography
- 2-page resume

Please follow all content and formatting instructions laid out in the Notice of Funding Opportunity (NOFO) for these components (pp. 9-12).

Submit these documents as **ONE** Word file to ashley-ledford@utc.edu by **5pm on June 1, 2021**. Pre-proposals received after this date and time will not be considered for nomination. Please include “NEH Summer Stipends” in the subject line. Use the following file naming format: “Summer Stipends Preproposal_Your Last Name.” Your documents may be submitted early, at any time, prior to the deadline.

STEP 3- Internal Review. Proposals received by the June 1 deadline will be forwarded to a panel of faculty and/or administrators for review. Your pre-proposal will be evaluated using the review criteria listed on p. 15 of the NOFO:

1. The intellectual significance of the proposed project, including its value to humanities scholars, general audiences, or both.
2. The quality of the conception, definition, organization, and description of the project and the applicant’s clarity of expression.
3. The feasibility and appropriateness of the proposed plan of work.
4. The quality or promise of quality of the applicant as an interpreter of the humanities.

5. The likelihood that the applicant will complete the project (not necessarily during the period of performance), including, when relevant, the soundness of the dissemination and access plans.

The two applicants with the highest evaluation scores will be selected to submit their proposals to NEH. The Vice Chancellor for Research will make the final decision in the event of a tie. Nomination decisions will be made by **July 2, 2021**.

All applicants, including non-tenure track faculty, who submit a pre-proposal by 5pm on June 1 will receive de-identified comments from the reviewers. Nominees and non-tenure track applicants are encouraged to incorporate this feedback into their final applications to NEH, as appropriate.

Final Submission to NEH

The two selected nominees and non-tenure track applicants must submit their final applications directly to the NEH through the Grants.gov Workspace by September 22, 2021. Ashley Ledford will be available to advise nominees and non-tenure track applicants through this process.

Contacts

If you have any questions about the internal competition process or the program guidelines, please feel free to contact ashley-ledford@utc.edu.